



WCH INDUSTRIES, LLC  
P.O. BOX 55  
ELKTON, KY 42220

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# PURCHASE ORDER

The following P.O. number must appear on all related  
Correspondence, shipping papers, and invoices:

P.O. Number: \_\_\_\_\_  
Order Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Sold To:  
Company Name: \_\_\_\_\_  
P.O. Box: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Ship To:  
Company Name: \_\_\_\_\_  
P.O. Box: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Facility Manager: \_\_\_\_\_  
Email: \_\_\_\_\_

Requisitioner: \_\_\_\_\_  
Contract name / Number: \_\_\_\_\_

<u>QTY</u>	<u>PART #</u>	<u>DESCRIPTION</u> <small>(List items and/or Enter Quote Number and Attach Quote)</small>	<u>UNIT PRICE</u>	<u>TOTAL</u>

Tax ID, If not on file: \_\_\_\_\_

Subtotal: \_\_\_\_\_

**\*\*Please submit a copy of COMPANY TAX EXEMPTION FORM\*\***

Tax: \_\_\_\_\_

Optional Freight Pick Up Method: \_\_\_\_\_

Freight: \_\_\_\_\_

Terms: 100% on Order

Other: \_\_\_\_\_

We accept Visa, Master Card, American Express, Discover & Company Checks.  
All check payments must be in U.S. Dollars and drawn from a bank located in  
the United States

Total: \_\_\_\_\_

Authorized By: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Initial: \_\_\_\_\_ Date: \_\_\_\_\_